# Welcome to Izzi B

# F.A.Q.

## Address

Isabella Bird Community School 2701 Lima St. Denver, CO. 80238

## Hours of Operation

Office Hours: 7:30AM-3:30PM School Hours: 7:55AM-3:00PM Discovery Link Hours: 6:30AM-7:45AM & 3:00PM-6:00PM

### Phone Numbers

Main Office: 720-423-9900 Attendance Line: 720-423-9909 Fax Number: 720-423-9918

#### Websites

Izzi B Website: isabellabird.dpskl2.org IBCS Council Website: ibcscouncil.org

## Administrative Staff

Principal, Lisa Schuba Assistant Principal, Caleb Melamed Dean of Operations, Tabetha Ross

#### Morning Arrival

**Breakfast** is FREE for all students and begins at 7:30AM. Students may not be dropped off prior to 7:30AM unless they are signed up and attending Discovery Link. **School begins promptly at 8:00AM**. In the morning K-5 students will go directly to their classrooms beginning at 7:45AM. **The first bell rings at 7:55AM and the tardy bell rings at 8:00AM**.

\*\*We ask that parents do not walk their students to their classroom door, we ask that you say goodbye at the main entrance. If you have a meeting with a teacher, you must sign in at the main office and obtain a visitors badge.

## Late Arrival

Once the tardy bell rings at 8:00AM, ALL students must enter through the main office to check in and obtain a late pass.

#### Dismissal

Students are dismissed at 3:00PM. Bus riders and students who attend Discovery Link or after school enrichments will be dismissed a few minutes before the bell. All students who are picked up will walk out to the playground area on the north side of the building with their classroom teacher. Teachers will wait on the playground until 3:15PM for pick-up. Students who are not picked up by then will then be walked into the office while the teacher attempts to call the family. All students must be picked up by 3:30PM.

## School Security

Our number one priority at school, is safety of all students, staff and visitors. ALL doors remain locked during school hours. All visitors must buzz in at the main entrance, located on the east side of the building facing Lima St. All visitors will be required to provide a valid picture ID that will be scanned into our Raptor Security System. Visitors are required to wear their visitor badge at all times in a visible place and must check out in the main office when they depart.

#### Lunch

Students are welcome to bring their lunch from home or purchase lunch at school. If lunch is purchased at school, you can set up your students account through MySchoolBucks.com. This account is linked directly to the students ID number. Helpful tip: practice your students 6 digit student ID number with them before the first day of school. This number will follow them through their education with Denver Public Schools.

We are a **Peanut Aware School**. Please talk with your student about not sharing food with anyone else and being sure to clean up their area and washing their hands.

## Staying Connected

- Izzi B sends regular communications from classroom teachers and schoolwide through the free app, School Deets.
- We send home various materials each Thursday, in student Thursday folders.
- We send a monthly 2-sided calendar home with events, times, and the SPECIALs class rotations.
- Our school website has information for families.
- Our school Facebook page highlights upcoming events as well as fun happenings within the school.
- Our communications liaison sends out a weekly newsletter titled "Notes From the Dragon Cave" via School Deets with important information.
- The <u>DPS Website</u> Find information from various departments in the district like Transportation, Food Services, Safety etc. School closures due to inclement weather can also be found on the homepage.
- Attend monthly Council Meetings from 5:30PM-7:00PM to discuss important school topics. Child care is provided for school aged children.
- Attend monthly Coffee & Conversation meetings from 8:15AM-9:15AM. These meetings are an open forum opportunity with school leaders.